



**Libyan Ports and Maritime Transport Authority**

Corona Virus (COVID-19)

**Precautionary and preventive  
measures manual for ships calling –  
departing and cargo handling at  
Libyan Ports**



دليل الإجراءات الاحترازية و الوقائية لدخول وخروج السفن وأعمال المناولة بالموانئ الليبية

## Preamble:

In compliance with emergency situation declared by the Presidential Council of the Government of National Accord in accordance with the decree No. (2/2020) regarding Precautionary measure against the outbreak of corona novel corona virus around the world, in addition to letter of the director of the office of the Presidential Council of the Government of National Accord number: (2/375) dated 19/03/2020, regarding the organizing of the operations and procedures at the Libyan sea ports in collaboration with the National Centre for Diseases Control, and based on the meeting held at ministry of transportation on Wednesday 18/03/2018, in the presence of:

Acting Minister of Transportation

Acting Minister of Health

Undersecretary of Ministry of the interior

Undersecretary of the Ministry for ports and maritime transport affairs

General Director of the National Centre for Diseases Control

In addition to officials assigned to attend the meeting from Ports and Maritime Transport Authority – National Oil Corporation – oil companies operating oil terminal – Libyan Ports Company – Customs Authority –Managers of ports of Tripoli / Alkhoms and Misurata – representatives of maritime shipping agencies .. etc.

This meeting was concluded that there must be a guidelines for ships entering, departing, berthing and handling operations , so that the operations would be safe and without and / or with a minimum contact between ships' crews arriving at Libyan ports and port operation personnel.

The guidelines have been prepared with the participation of:

National Oil Corporation – oil companies operating oil terminal – Libyan Ports Company – Customs Authority, etc.



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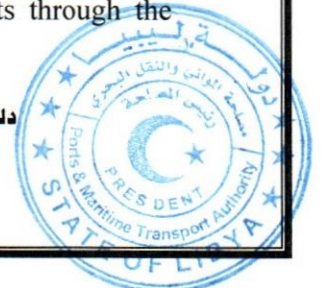


### **First: general precautionary and preventive measures for all Libyan ports:**

1. It is prohibited to go on board all ships arriving at Libyan ports or offshore oil platforms in order to avoid direct contact with their crews, this ban shall include: (Pilots – immigration officer – customs officer – local shipping agent – maritime authorities representatives – shipment inspectors – and alike).
2. Foreign ships, tugboats and marine units' crews are prohibited from disembarking into all Libyan ports, except in cases of extreme urgencies, approved by director of health control office in the concerned port.
3. Shipping agents must provide the following documents along with the arrival notice.
  - A. List of last (10) ports of call, including dates of entry and departure for every port.
  - B. List of crew members showing their dates of embark, and emphasize on those embarked during the last two weeks.
  - C. Declaration of ship's captain that the ship is free of any symptoms or suspected cases of novel corona virus.
4. Administrative and technical procedures shall be carried out by entities listed in paragraph one above through wireless (VHF or WALKIE-TALKIE) or electronic communications.
5. Berthing operations shall start after health representative validate the ship's captain declaration indicated in paragraph (2 C), in case the health representative is absent, the ship can be given the authorization to enter if the pilot agreed to conduct the entry operation by giving his instruction through the wireless communication (VHF) from the tugboat providing assistance in entering the port or from the port control tower.
6. Berthing operations shall be performed by a minimum of two tugboats for the safety of berthing operations.
7. Pilotage operations shall be carried out remotely using wireless (VHF- WALKIE-TALKIE) or other means of remote communications, while taking into consideration weather conditions and compliance with safety and security requirements.
8. In case there is a health representative in each port, the health representative shall go on board first to ensure that there are no suspected cases of novel corona virus, before embarking. The health representatives must wear personal protective equipments which must consist of (disposable overall – gloves – protective eye goggles – N95 face masks – head cover – shoe cover – personal disinfection fluids), in all cases health representatives must embark to ships before all pilots.
9. In case the health representatives is unable to embark to ships at the outer anchorage area, ships would be allowed to enter commercial or industrial ports through the



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wireless guidance from the support tugboat or the control tower, so the he would be able to go on board at the inner anchorage area.

10. If the ship's captain refuses to enter without a pilot or the pilot refuses to guide the ship by the wireless communications, the pilot may be allowed to go on board the ship to carry out the pilotage operation , provided that, he must wear personal protective equipments which must consist of (disposable overall – gloves – protective eye goggles – N95 face masks – head cover – shoe cover – personal disinfection fluids), while following protective procedures and disinfection after disembarking immediately.
11. In case the ship's captain refuses to enter without a pilot or the pilot refuses to guide the ship through the wireless guidance from the tugboat, and there is no personal protective equipments (PPE), for the pilot to board the ship. The ship will not be allowed to enter the port except after 14 days from date of arrival.
12. It is prohibited for ships to discharge any wastes, whether liquid or solid, inside Libyan ports.
13. All shipping agents and oil companies operating terminals who are affiliated with National Oil Corporation / Libyan Ports Company / Misurata Free Zone / General Company for Towing, Salvage and Maritime Services / General National Maritime Transport Company / ships owners must adhere the following:
  - A. Provision of personal protective equipments which must consist of (disposable overall – gloves – protective eye goggles – N95 face masks – head cover – shoe cover – personal disinfection fluids) as approved by the National Centre for Diseases Control.
  - B. Issue circulars and guidelines for their workers and follow up international reports about the updates related to novel corona virus (COVID-19).
14. Ship's captain must, after the end of daily working hours, raise the accommodation ladder and avoid lowering it down till the next day when handling operation begins and as ordered by the competent authorities, any violation of these order will be subject to judicial actions.

15.

**Second: procedures related to offshore platform (Albouri and Aljurf fields)**

1. After the secure mooring of the ship to single point mooring (SPM) ,flexible loading hose shall be connected by the ship's crew.
2. After the completion of loading operations, hoses and mooring ropes to SPM shall be disconnected by ship's crew.
3. Ships shall be towed by tugboats to a safe area to conclude the shipping and departure documents without direct contact.
4. The operating company shall assume the disinfection of connection and loading equipments.



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### **Third: procedures for oil terminals at SPM**

1. After the secure mooring of the ship to single point mooring (SPM) ,flexible loading hose shall be connected by the ship's crew.
2. After the completion of loading operations, hoses and mooring ropes to SPM shall be disconnected by ship's crew.
3. Ships shall be towed by tugboats to a safe area to conclude the shipping and departure documents without direct contact.
4. The operating company shall assume the disinfection of connection and loading equipments.

### **Fourth: procedures related to open shipping docks (Jetties)**

1. After the safe mooring of the ship, loading or discharging of products and goods shall be performed without a direct contact between the ship's crew and the port personnel, in all cases the port operating staff shall use Personal Protective Equipment at all times when boarding the ship.
2. Loading lines connection shall be performed by ships' crews.
3. Loading lines and ship's mooring lines connected to shore shall be disconnected / by ports personnel, while it is important to use Personal Protective Equipments (PPE), ships shall be towed by tugboat to anchor areas to conclude the shipping and departure documents without direct contact.
4. The operating company shall assume the disinfection of connection and loading equipments.

### **Fifth: procedures related to commercial and industrial ports**

1. After the safe berthing of the ship, and the completion of all required procedures by the competent authorities through indirect contact means ( i.e wireless, electronic or paper communications) , the ship can be given the authorization to start loading or unloading. Cargo handling procedures shall be performed according to the following classification:

#### **A. Containers, bulk cargos and general cargo ships**

- After the ship's crew conclude the unlashng of the cargo, the crew must return to their living quarters and remain there, and make sure to take the proper actions to avoid direct contact with stevedores. This should be monitored and controlled by the security and safety officer of the port or the health control officer in coordination with the ship's agent.
- Prior to commencement of discharging / loading all decks, hatch covers and cargo handling equipments as well as all places in which stevedores engage / operate must be disinfected.



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- Docks, connection lines and other equipments used by ships must be disinfected.
- In cases of Utmost necessity for any of the ship's crew to be present on deck mainly for work reasons and there is no way to do the job via wireless equipment such as VHF or WALKIE-TALKIE , he will only be allowed to do so after wearing Personal Protective Equipments (PPE) which must consist of (disposable overall – gloves – protective eye goggles – N95 face masks – head cover – shoe cover – personal disinfection fluids) while observing to keep a safe distance of not less than 3 metres when making any direct contact with persons on deck.
- Stevedores shall start discharging and/or loading operations, the day after the unlashng of cargo was completed , while observing the use of Personal Protective Equipments for stevedoring personnel.
- After the completion of daily handling operations, when disembarking from the ship , stevedores must follow protective measures to dispose of masks and gloves as identified by the health control office, and must observe disinfection protocols and change their work clothing and avoid wearing them except after they wash them.
- After the completion of discharging / loading operations, it is important to avoid direct contact with ship's crew, while documents can be exchanged electronically or by a bag which can be dropped by a rope into the tugboat and can be returned to the ship in the same manner.

#### **B. Livestock ships**

- During the start of livestock handling operations, handling personnel must wear Personal Protective Equipments (PPE) which must consist of (disposable overall – gloves – protective eye goggles – N95 face masks – head cover – shoe cover – personal disinfection fluids). while observing to keep a safe distance of not less than 3 metres, when it is necessary to communicate directly with ship's crew. Personal Protective Equipments must be disposed of immediately after disembarking the ship and follow the protective and dissection protocols after the disembark.

#### **C. Roll-on/roll-off car carriers**

- Roll-on/roll-off (car carrier) shall not be allowed to enter all Libyan ports except after the elapse of fourteen (14) days from its arrival at the anchorage site.



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#### Sixth: requirements and instruction

- These procedures do not apply to ships operating between Libyan ports, provided that, they comply with protective procedures of these guidelines upon their arrival from foreign port to any Libyan Port.
- In case that these protective measures are violated by any entity, whether Libyan or foreign ships crews, strict legal actions will be taken and will be referred to judiciary.
- If there is a disagreement between the ship's captain and fuel supplying companies about quantities, which requires the appointment of an independent inspector to inspect quantities on board of ships, the ship owner shall assume the provision of Personal Protective Equipments (PPE) which must consist of (disposable overall – gloves – protective eye goggles – N95 face masks – head cover – shoe cover – personal disinfection fluids) while observing the protective and disinfection measures after they disembark.
- Foreign fishing trawlers shall not be allowed to enter except after fourteen (14) days from their arrival, moreover, Coast Guards shall take the proper actions regarding the surveillance of Libyan fishing trawlers when they leave or return to Libyan ports, and ensure that they have not direct contact with foreign vessels.
- National fishing trawlers coming from foreign ports shall not be allowed to enter except after fourteen (14) days from their arrival, in case there is no place for medical quarantine at the National Centre for Diseases Control.
- For national ships coming from foreign ports, it is prohibited to allow their crews to disembark to be replaced except after fourteen (14) days from their arrival, and after the approval of health control office.
- In case it is not possible to comply with these guidelines, ports shall prohibit vessels from entering except after fourteen (14) days from their arrival to anchorage area.
- Health control offices in ports and security and safety department in ports affiliated to the Libyan Ports Company and the Free Zone shall enforce these guidelines under the follow up of the Sovereign departments affiliated to the Ports and Maritime Transport Authority in all ports.

#### Signatures & seals:

#### Approvals

General director of the National Centre for Diseases Control

Dr. Baderedin Bashir Alneja

His Excellency Acting Minister of Transportation



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